Personal Leave

Employee Name:	
Employee ID:	
Manager Name:	
Department:	

1725 Business Center Lane
Kissimmee, FL 34758
Tel: (800)-696-1615
(407)-842-1182
Fax: (888)-837-0098
www.crediblesecurityservices.com

Leave Type	Start Date	End Date	Days	Hours with Pay	Hours without Pay
		Total			

Comments:

Signature:

Authorized By:

Print Form